

NLK Digitized Materials Service FAQ

1. What is the percentage of copyrighted materials among the NLK's digitized materials?

> Please refer to the following table as of January 2020.

Type		No. of contents	No. of Books	Type		No. of contents	No. of Books	
Monographs	Old books	67,456 (17.5%)	128,638	Serials	Official gazettes	336,239 (article)	3,821	
	Old maps	123	196		Newspaper	6,323,391 (article, 0.3%)	624	
	Textbooks	3,843 (32.8%)	4,485		Magazine-journals		77,778 (article, 2.2%)	5,063
	General books	735,592 (98.7%)	750,562				96,705 (volume, 99.9%)	92,426
	Children books	79,566 (99.9%)	87,627	Official publications	Monographs	14,525 (56.1%)	19,175	
	Japanese materials (until 1945)	82,238 (83.1%)	91,820		Serials	-	-	
	Theses	130,175 (99.6%)	130,457	Nonbook materials	Music scores	157,189 (99.99%)	157,189	
	Korea-related materials in foreign language	9,307 (18.0%)	15,064		Others	-	-	
	Classical novels in Korea	903 (0.1%)	915	Total 8,115,030 Contents (16%), 1,488,062 Books				

* The Percentage of copyrighted materials is indicated in "(%)" in the "No. of contents" column.

2. Is there any specific period for applying for the NLK's digitized materials service?

> The National Library of Korea sincerely welcomes your library's application anytime. Your application can be approved within seven weekdays if all requirements are met.

3. When the library applies for a library code to be the NLK's partner library to use the NLK's digitized materials, can the staff's signature be a substitute for the library's seal?

> For access to the NLK's digitized materials service, you should send the Library code application with "the name of the institution and official seal. If your library is closed due to the coronavirus world pandemic in 2020, please send us an email (inkslib@korea.kr) to let the NLK know your library's circumstance.

4. Is there the time-frame for the access to the NLK's digitized materials?

> There is no expiration date for this service. But some regulations about the copyright fee could be varied. In that case, NLK will inform the partner library's webmaster by email.

5. In the case of the webmaster's email in the application form, whose email address has to be referred? Could this mean the email address of the head of our Information Technology (IT) Department?

> In the application form, the webmaster's email refers to the email address for managing NLK's digitized materials service in the partner library. You can write down the related department's email or the email of the person in charge. When there is a change in the use of NLK digitized materials service, NLK will inform your library by that email.

6. How many PCs can be designated inside the partner library to access the NLK's copyrighted digitized materials?

> About 200 IPs (both public IP and private IP) of PCs inside the partner library can be assigned to access the NLK's copyrighted digitized materials.

7. Can the partner library change the IP address it initially applied with?

> The partner library can designate about 200 IPs (both public IP and private IP) of PCs inside the partner library and change the IP by sending an email (inkslib@korea.kr) to NLK.

8. Are there any system requirements for reading and printing the NLK's digitized materials?

> To read and print the NLK's digitized materials, you have to install the NLK viewer program. The following are the recommended system requirements for the viewer program installation.

- OS : Microsoft Windows 7 or later
 - Browser : Chrome, Firefox, Opera, Internet Explorer (version 11 or later)
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9. Does the viewer program for reading and printing the NLK digitized materials have English language explanations in it??

> The viewer program does not have English explanations in it. But the program installation will be completed without having to insert or selecting anything once you execute the installation file.

10. Are the NLK digitized Materials accessible from outside the library?

> The NLK's digitized materials that do not have copyright restrictions can be used on the National Library of Korea website (nl.go.kr) without restrictions in the user's location. But the Korean Copyright Act does not allow users to access the copyrighted digitized materials outside the partner library (ex. at home). The copyrighted digitized materials can be only read and printed in the designated PC inside the partner library.

11. Can the partner library print out the digitized material for users who do not visit the library and provide it by mail, fax, or email?

> The NLK's digitized materials service is based on the Korean Copyright Act, which includes the clause like "The libraries, etc. may reproduce or interactively transmit the books, etc. held by them so as to have the users peruse them inside other libraries, etc. by using computers".

> Providing copy service for copyrighted digitized materials is not permitted because it allows browsing without visiting the library. But there is no limitation to the copyright expired digitized materials.

12. Does the partner library need to pay copyright fee to access the NLK's Digitized Materials?

> The National Library of Korea (NLK) will pay for the whole copyright fee for your library until the next revision of the NLK regulation.
